



County of San Luis Obispo General Services Agency

## GENERAL SERVICES

Janette D. Pell, Director

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**TO: Board of Supervisors**

**FROM: Janette Pell, Director, General Services**

**DATE: April 14, 2014**

**SUBJECT: Request to declare Eleven (11) vehicles surplus and authorize disposal**

### **RECOMMENDATION**

General Services Agency recommends your Board:

- Declare the attached list of eleven (11) vehicles as surplus,
- Authorize removal from the County fleet, and
- Authorize their sale to recover salvage value in accordance with County Code Section 2.36.030 (5).

### **DISCUSSION**

The General Services Agency Director acts as the Purchasing Agent and is charged with the responsibility to handle and dispose of surplus property. Your Board is routinely requested to declare items surplus for their disposal and recovery of salvage value. The resale of county vehicles is authorized by County Code Section 2.36.030 (5). This code provides the authority to sell, salvage, destroy or otherwise dispose of any personal property belonging to the county and found by the Board of Supervisors not to be required for public use.

Fleet Services has reviewed each of the eleven (11) vehicles listed on the attached table and recommend that they be declared surplus. It is important that this equipment be re-marketed in an expeditious manner in order to optimize the resale value.

The sale of surplus vehicles represents revenue to the County. The vehicle sale proceeds are allocated to the appropriate funds. In the case of grant-funded vehicles, the net proceeds from disposal are returned to the contributing department. In the case of Fleet owned vehicles, the net proceeds are returned to the capital investment fund for purchase of future replacement vehicles.

### **OTHER AGENCY INVOLVEMENT/IMPACT**

All departments participate in utilizing the fleet in some form. Departments and Fleet Services coordinate the regular replacement and disposal of vehicles as part of ongoing Fleet Services operations.

## **FINANCIAL CONSIDERATIONS**

The sale of surplus vehicles represents revenue to the County, which is allocated to the appropriate funds. In the case of grant-funded vehicles, the net proceeds from disposal are returned to the contributing department. In the case of Fleet owned vehicles, the net proceeds are returned to the capital investment fund for purchase of future replacement vehicles. An estimate of the revenue that is generated by the sale of these vehicles is not known at this time since revenue realized is subject to variability associated with market conditions.

## **RESULTS**

Periodic disposal of County surplus generates revenue and frees up limited storage space. Staff utilizes the most practical and efficient methods of disposal, thereby enhancing the County's surplus operations and contributing to a well governed community.

**Attachment A**  
**County of San Luis Obispo**  
**Surplus Equipment List**

<b>EQ #</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>Vin/Serial</b>	<b>Department</b>
00320	2002	GMC	Sonoma	1GTDT19W728170303	Fleet Services
00737	2000	Dodge	Neon	1B3ES43C2YD736341	Fleet Services
01600	2005	Ford	Ranger Ext	1FTYR14E15PA42812	Environmental Health
E2877	1999	Dodge	Ram 150	3B7HF12Y7XG186166	Public Works
00834	2000	Plymouth	Neon	1P3ES46C8YD747178	Fleet Services
01738	2006	Ford	Focus	1FAFP34NX6W2O8O41	Drug and Alcohol
02059	2012	Dodge	Caravan	2C4RDGCG0CR173198	Mental Health
01982	2010	Ford	F 150	1FTMF1CW0AKB35619	Parks - Grounds
01638	2006	Ford	F 150	1FTRF12W76NB02386	Parks - Pecho
01289	2011	Chevrolet	Caprice	6G1MK5T2XBL541947	Sheriff
0624P/C	2002	Thomas	Bookmobile	1T75N2B2221119542	Library